



August 3, 2011

City Council Committee Report

To: Mayor & Council

Fr: Bruce Graham

Re: Workwell Audit Results

Recommendation:

That council receives the results of the recent WSIB First Workwell Audit of the City's Health and Safety Program as presented.

Background: In February of 2011 the City of Kenora was informed that they had been selected by the WSIB for a Workwell Audit of the City's Health and Safety Program. The basis for our selection was a review of the 2009 WSIB reporting year. During that time the City of Kenora had a higher incident rate for Lost-time injuries than other employers in our Rate Group. The audit took place on June 27th, 28th, and 29th. The WSIB auditor spent approximately 16 hours reviewing the City's health and safety program and measuring it against the standards established by the Workwell program. The Auditor looked at our organization's workplace health and safety procedures by:

1. Examining workplace health and safety related documents including policies and procedures;
2. Observing safety practices and procedures in action;
3. Inspecting the workplace; and,
4. Interviewing staff and management.

In order to get credit for any particular element of the audit the Auditor had to be satisfied that that element was fully implemented and functioning as indicated in our documentation. The Workwell Audit uses an "all or nothing" scoring system.

The City of Kenora earned a score of 345 out of a possible 975 points or 35.4%. This is below the accepted minimum score of 75%. We will be audited again at the end of February 2012. If we don't achieve the minimum 75% we will face a surcharge of a minimum 10% of our annual premiums as submitted in 2009. Management and staff will be working on implementing the recommendations.

Budget: No additional budget required.

Communication Plan/Notice By-law Requirements: None required – this is presented as "information only".